

PROSPECTUS



DAV Movement



DAYANAND ANGLO-VEDIC COLLEGE TRUST AND MANAGEMENT SOCIETY came into existence as a tribute to the great soul MAHARISHI DAYANAND SARASWATI, the founder of the Arya Samaj who inspired the Indians to “go back to Vedas”.

AIMS & OBJECTIVES

The aim of this society was to establish educational institutions to instill in the students a refined outlook, discipline and dedication while pursuing knowledge. The first institution of this kind came into existence on 1st June 1886 in Lahore, nurtured by the honorary services of LALA HANSRAJ, the Headmaster. That was a big leap and the movement started spreading its wings and to-day it is the largest non-governmental educational organization with over 700 institutions under its jurisdiction.

D.A.V. MOVEMENT IN ORISSA

The credit of introducing the D.A.V. movement in Orissa goes to Dr. A. N. KHOSLA, the then Governor of Orissa. The D.A.V. society played an important role in spreading literacy and technical education in the state reaching even the remote areas.

OUR MOTTO: WORK IS WORSHIP

Chairman's Message



Chandrasekharpur DAV Public School has created a niche for itself in the educational arena because of its quality education and the excellent ambience it provides for development of personality. No wonder,

therefore, it is the most sought after school in the state and has acquired a state of eminence also at the national level. I wish the students all the best.



Principal's Message

Education is the foundation for successful future of generations.

School provides a safe haven for the students to learn and explore their talents to the best of their abilities. In our school, we aim to equip our learners with the skills to lead and collaborate in this neo age competitive world. Through next generation learning, we aspire to inculcate Edu-culture in shaping the future generation with a balance of exploratory knowledge and life based learning along with imbining them with the values and virtues to be a good human being.

The term next generation learning holds much broader significance the use of virtual classrooms. Along with a curriculum that motivates and challenges the students, it involves learning methods to enable the students to realise their potentials and to prepare life-long learners.

We focus more on individualised learning with greater emphasis on situational and experiential understanding. Along with the advanced laboratories, Tinkering spaces and ICT based teaching, the teachers have evolved as a friend and facilitator, nurturing constructive and inquiry based environment for students.

Our generation had to look for jobs. The current generation has to 'invent' jobs.

Rather than educating the students with the achievements of the past, it is much more necessary to incorporate innovative and collaborative problem solving abilities and to furnish the students with the skill set that will guide them towards success.

Technology can't provide emotional intelligence and critical thinking. In essence, while technical skills will continue to lay the foundation for a strong career, to achieve career longevity and fulfillment we need to supplement specialised capabilities with strong social, creative and effective skills.

The world of knowledge is full of possibilities and we assure you the safe platform, far from vulnerabilities for the students to thrive, to mould them into well adjusted and competent future leaders of tomorrow.

ABOUT US

The school, established on 4th August 1989 completed 31 years of its illustrious journey and within this quarter century has carved a distinct niche in scholastic & co-scholastic firmament in the entire nation.

Rooting on the ideals of Maharishi Swami Dayanand Saraswati & Mahatma Gandhiji the school has been striving to explore the expectations of the society for academic excellence through value based quality education and nurturing the flaming minds of upcoming generations.

Constantly motivated by the motto "Work is worship" the school is committed to undertake ceaseless journey adopting the latest technologies enabling to realize its vision of "Quality & Empowerment", without alienating from the Vedic ethos.

Upholding the philosophy of "Vasudhaiva Kutumbakam", the school has pledged to guide and encourage others to broaden the visions of cooperative learning through acceptance of ideas and thoughts of progressive minds.

Spreading over 7 acres of picturesque land, with more than 4000 students and 180 dedicated staff members the Alma Mater has fortified a promising platform for multiple intelligence, opportunity and diversity to address various potentialities among the students.

For the last one decade, the school has maintained its No.-1 position in the state in Std-X & XII CBSE examinations.

This school achieves at least 30% of State Quota in NTS (National Talent Search Examination) conducted by NCERT, and 25-30% of the State Quota in KVPY (Kishore Vaigyanik Protsahan Yojana) conducted by the Ministry of Science & Technology, Govt. of India. The school is the only institution in the state to produce a large number of IIT as well as PMT qualifiers each year.

Eminent personalities of International and National repute, from various fields such as Noble laureate Prof. Gerard T Hooft, Dr. A.P.J. Abdul Kalam, Cosmonaut Rakesh Sharma, Prof Yashpal, Sprinter P.T Usha have graced the corridors of fame on various occasions to enrich and empower the students with their vast knowledge and experience.

The school's ongoing tradition of Foundation day Lectures has given the privilege to invite dignitaries like Prof Pandav Nayak, VC Utkal University, Prof Chandrasekhar Rath, Eminent litterateur, Dr Kiran Bedi, IPS, Shri D N Padhi, IAS, Shri S. C. Mishra, IPS and Prof. Hrushikesh Satapathy, Director, NCERT amidst us.

The school boasts of its strong base of alumni who have established a place of distinction in the society by climbing the zenith of success in all major career fields ranging from medical professionals, scientific research, engineering and architecture, defense forces and sports such as chess and cricket.

Infrastructures & Facilities

1. The Alma mater housed in two 4 storied buildings, with spacious classrooms with modern teaching aids, well-equipped with State-of-the Art Physics, Chemistry, Biology, Mathematics as well as, Computer laboratories with internet facilities. and Atal Tinkering Laboratory funded by NITI Ayoga, Govt. of India.



Inspirational Idols





It has its own Website, a rich Library of more than 18,000 Book & Journals, Seminar Library for professional Course for Sr. Secondary students, Classroom Library, and Media Cell.

- The school is equipped with a Playground with audience gallery for football, cricket, hockey and volleyball match as well as separate facilities for Basketball, Badminton and Table Tennis.
 - Adequate Aqua Guard and Cooler facilities are available in all floors to provide Safe Drinking Water.
 - The school also provides transport facilities with 9 buses plying across the Capital City.
 - Separate Hostel facilities to accommodate outstation boys and girls of Sr. Secondary.
 - Round the clock power supply with back up facilities to provide uninterrupted study atmosphere.
2. A new campus named after the founder Chairman "Er. B.C. Patnaik Institute of Elementary Education" with specially designed classrooms and activity room along with smart classes to enhance activity oriented learning has been exclusively set up for pre-primary and primary classes in an attempt to produce prodigies with numerous opportunities.
 3. Spacious "Activity Hall" and "Resource Room" with 400 seating capacity and auditorium with 700 seating capacity exclusively designed for intellectual deliberations apart from its multi-usability.
 4. Conference Hall equipped with latest technologies and Wi-fi to hold meeting of prime importance.
 5. Coaching facilities in Table Tennis, Chess, Basket Ball, Drawing, Painting and Music are being provided to support holistic development.
 6. Regular Drill & Yoga class and different sports activities for physical and mental fitness.
 7. Extra-coaching for IIT, JEE, Medical, KVPY, NDA & NTSE, CLAT, SAT by ebullient faculties to enable the students to face the challenges of global competitions.
 8. Installation of "CCTV" in class-rooms to assess the quality of learning process, guiding the behavioral factors of the students.
 9. "N.C.C. (Army & Air Wing), Scouts & Guides, Red Cross, NSS involving the students to hone the ideals of ideal citizenship.
 10. "House System" for the students in order to cultivate their leadership traits and to inculcate healthy competitive spirit.
 11. "Career Counseling" under the expertise of professional faculties for nurturing and producing worth competitors for different high-level competitive examinations.
 12. ECO Club to create awareness among the students regarding various environment challenges.
 13. QUIZ club to update the young minds with General Studies and ignite competitive spirit.



- The school has the rarest honour of being the only school in the country to achieve 4 National Child Awards within the last 8 year.
- Our school has distinct achievement of being the champions in the 1st International Quiz on Environment organized by TERI.
- We have had the privilege to have received the computer literacy excellence award by the Govt. of India and also e-Odisha award by department of IT from Govt. of Odisha as the only school in the state.
- We are the proud winners of the CBSE Heritage India Quiz Champions trophy thrice, winning the laurel in 2007, 2011 & 2015.
- In CBSE Class XII Examination, 2019 the school average in Science stream was 87.27%. Total 365 students appeared out of which 51 students secured 95% and above marks, 195 students secured 90% & above marks where as 360 students passed in 1st Division with 100% pass. Similarly in Commerce stream, out of 50 students, 4 students secured above 95% and 15 students secured 90% and above marks with 100% pass and 48 students were placed in 1st Division. The school average in Commerce was 80.42%. In Humanities, 18 students had appeared out of which 3 students have secured above 95%, 7 students had above 90% and 18 were placed in 1st Division securing 60% and above marks with school average 86.26%. Similarly in class X out of 287 students, 95 students secured 95% and 197 students secured 90% and above marks. The school average was 90.38% with 100% pass.
- In 2019 the school has achieved the following laurels.
 - ✦ 136 students qualified in JEE Main
 - ✦ 34 students qualified in JEE Advance for admission in IITs
 - ✦ 104 students qualified in NEET.
 - ✦ 6 students qualified in AIIMS.
 - ✦ 14 students qualified for JIPMER
 - ✦ 21 students qualified in KVPY.
 - ✦ 19 students qualified in NTSE.

14. SCIENCE Club to imbibe scientific temperament and inquisitiveness.
15. RAMANUJAN Club takes care of our budding Mathematics enthusiasts, as they learn to figure out the solutions to life's equation.
16. SPORTS club to gear up the potential of the students into disciplined achievers and learn the true spirit of sportsmanship.
17. HEALTH & WELLNESS Club to promote health, hygiene and sanitation.
18. LITERARY & DEBATE Club to enliven and en masse enterprising speakers.
19. DISASTER MANAGEMENT Club to instill preparedness to be alert in all natural calamities through Mock Drills.
20. The School Canteen provides nutritious and choicest menu for the day scholars, hostilities and the school staff.
21. As a nodal body, regular arrangements of Orientation & Refresher programmes for the teachers to brush up and sharpen their skills.
22. The school has started full time residential courses Super 40, for the IIT aspirants from the academic session 2016-17 and Prime-40, for the Medical aspirants from the academic session 2017-18.



1. INFORMATION FOR ADMISSION INTO ENTRY CLASS (LKG) FOR 2020-21 REGISTRATION.

- a) Candidates intending for admission to the school can register their name online after notification by the school in public domain.
- b) Registration Forms will be issued free of cost from the school office to the children belonging to the following special categories in the neighborhood of the school (residing within 1 Kilometer of the school) on submission of requisite documents indicated below.

(i) Disadvantaged Group (SC/ST/SEBC)

1. In case of SC/ST Original & attested photocopy of the Caste Certificate in name of the child seeking for admission.
 2. In case of SEBC recent Original & attested photocopy of SEBC certificate in name of the child seeking for admission and income certificate of the parents issued by the Local Tahasildar, subject to the parents are not coming under Creamy Layer.
 3. Original & attested photocopy of documents like electricity bill/water bill/telephone bill/ration card/ passport/PAN card in support of residential proof. The said document must be in the name of the parent of the ward seeking for admission.
- c) Applicants other than the above categories can register their name online on payment of Rs.1000/- (Rupees One Thousand) only through Debit Card/Credit Card/Net Banking.
- d) Scanned copies of the following documents are required to be uploaded at the time of registration. Registration without supporting documents will not be entertained.
- (i) Birth Certificate issued by the competent authority.
 - (ii) Aadhaar Card of the child.
 - (iii) B2 size (7 cm x 5 cm) photograph of the child along with the parents at the space provided.
 - (iv) Attested photocopy of AISSE / AISSCE certificate(s) of parents in case the ward of Alumnus/ Alumna.
- e) Mere registration will not confer right to admission.
- f) As per the direction of Govt. of India, Aadhaar No. is mandatory for admission.
- g) Age of the child must be 4+ as on 1st April 2020 for the entry class i.e. L.K.G. **Children whose date of birth falls between 1st April 2015 and 31st Mar. 2016 only are eligible for registration for the academic session 2020-21.**
- h) Registration fee is not refundable.
- i) Every year, we have more applicants than the number of seats available. Therefore, if a candidate is unable to secure a seat, it is in no way a reflection of his/her calibre.

(ii) Weaker Section (BPL card holders in name of the parent)

1. Original and attested photocopy of BPL Card in the name of Parents.
2. Original & attested photocopy of documents like electricity bill/water bill / telephone bill / ration card / passport / PAN card in support of residential proof. The said document must be in the name of the parent of the ward seeking for admission.



- j) If the number of Registration will be more than the number of seats available, in a particular category, random procedure will be followed for admission into entry class i.e. L.K.G.

2. A. Admission parameters in consonance with the school policy and guidelines of the RCFCE Act, 2009.

CATEGORY	PERCENTAGE	SEATS
I) Special Category a) Disadvantaged Group (SC/ST/SEBC)-15% b) Weaker Section (BPL card holders in name of parents) - 10%	25%	45
II) General Category	65%	117
III) Children of Alumni & Staff	10%	18
Total	100%	180

N.B.: Any applicant desirous of availing admission under more than one of the above categories/sub-categories shall submit separate Registration Form for each of the categories to be considered there under.



(I) DISADVANTAGED GROUP & WEAKER SECTION:

- Children of the Disadvantaged Group (SC/ST/SEBC) & Weaker Section (BPL card holders) will be given 45 seats i.e. 25% of the seats as per the total intake of the entry class (L.K.G.). Out of 25% seats, 15% (27) seats are reserved for Scheduled Caste (SC), Scheduled Tribe (ST) & Socially and Educationally Backward Class (SEBC) and 10% (18) seats are reserved for Weaker Section (BPL card holders).
- In case there is non availability of children in any of the above two categories, there shall be inter change of seats.
- If the applicants exceed the number of seats available admission will be done by Random Selection (Draw of lots).

(II) GENERAL CATEGORY:

For this category 117 seats are available which is 65% of the total seats for L.KG. (Entry class). There will be no interview or screening of children or their parents. Admission will be based on the information given and backed by authentic proofs with documents attached to the form at the time of registration. Information regarding parents' professions and educational qualifications will not form a part of the admission criteria. It will be used only for school data processing. The children will be admitted through Random Selection (Draw of lots). The list of selected candidates will be placed in the public domain (School Notice Board/website).

(III) CHILDREN OF ALUMNI/STAFF:

- Alumni Criteria: 9 seats are reserved for this group of applicants. The school has a large Alumni/Alumnae Association and the members are deeply attached to their Alma Mater and



Learning through experiences

have great aspirations for their children's education in this school. It is regretted that despite reservation all children of Alumni may not be able to find place due to limitation of seats. If any Alumnus/Alumna applicant falls under Disadvantaged Group or Weaker Section, he / she will be considered under that category, provided separate Registration Form has been submitted for the purpose. The parents of the applicant who have passed class X/XII examination from this school are only eligible and if desirous to apply under this category must submit his/her AISS/AISSC Examination pass certificate along with the Registration Form. If the applications exceed the number of seats allotted there will be draw of lots. If the seats specified for Alumni quota are not filled up, the vacant seats will be filled up by the school.

- (b) All regular staff members have a right to apply for admission of their children. If any member falls under Disadvantaged Group or Weaker Section, the child will be considered under that category, provided separate Registration Form has submitted for the purpose. If the applications exceed the number of seats allotted there will be draw of lots. If the seats specified for staff are not filled up, the vacant seats will be filled up by the school.
- B. Admission will be made strictly on random selection basic.
- C. Birth Certificate in Original from the Registrar, Births & Deaths is essential at the time of admission for verification. (In urban areas, Health officer of the Corporation /Municipality / N.A.C concerned is designated as "Registrar of Births & Deaths". Similarly in rural area, the Health Officer of concerned Public Health Centre is designated as "Registrar of Births & Deaths").
- D. In case of 2.A(ii) & 2.A(iii) above, fees along with other relevant documents and in case of 2.A(i) relevant documents have to be deposited on the date stipulated for admission, failing which the seat will be allotted to other candidates.
- E. Presence of parents (Father & Mother both) is essential at the time admission.
- F. The name of the child and date of birth once entered in the school's admission register will not be changed.
- G. After admission, books & note books shall be issued by the Books section of submission of payment receipt.



Pledging to paint our world in vibrant colours

3. ADMISSION INTO U.K.G. TO STD. X

- (a) Registration forms for U.K.G to Std. X shall be issued after notification for the purpose, if vacancy arises in any class due to issue of Transfer Certificates.
- (b) For admission into class IX & X against vacancies arising due to issue of T.C. a candidate has to appear a written test in the subjects as would be decided by the Admission committee on a suitable date as per the notification to this effect. The candidates have to secure minimum 60% in each subject to qualify for admission and admission will be taken strictly on merit basis according to vacancy position.
- (c) In case of admission to class-X, CBSE Registration number of class-IX is mandatory.
- (d) Priority will be given to the applicants whose parents get a transfer from outstations to Bhubaneswar.
- (e) Presence of Parents (Father & Mother both) is essential at the time admission.
- (f) Fees have to be deposited on the date of admission. Books & copies will be issued by the Book section on payment after the admission.



4. ADMISSION INTO CLASS XI

- (a) Online registration for admission into Class XI can be made after notification by the school for the purpose.
- (b) The selection for admission into class XI will be done either on entrance basis or mark basis as would be decided by the Admission Committee.
- (i) The parents will also give an undertaking that the school authorities can take any disciplinary action against their son/daughter in case of showing dismal performance in three consecutive tests conducted by the school (either surprise test or terminal test or both)
- (ii) In order to ensure a better examination oriented preparation, students need a minimum of 90% attendance in theory and 90% attendance in practical. Parents along with the wards should produce an undertaking to ensure this.
- (c) Presence of parents (Father & Mother both) is essential at the time of Counseling/provisional admission.
- (d) Fees have to be deposited on the date of provisional admission.
- (e) Absence in counseling will lead to forfeiture of claim for admission.
- (f) On the date of final admission, mark sheet of the board/qualifying examination, Transfer Certificate/School leaving certificate of the previous school, conduct certificate from the head of the institution last attended, Migration Certificate from the concerned authority/Board must be submitted both in Original & Photocopy.
- (g) The Original Certificates except T.C./S.L.C will be returned after verification.



**Dedication towards
a healthy body and mind**

(h) In case of failure to take final admission, the provisional admission shall stand cancelled automatically and no fee will be refunded except the security money.

5. CURRICULUM

L.K.G. : English, Arithmetic, Art and Craft, G. K., Conversation, Environmental Studies

U.K.G. : English, Arithmetic, Art and Craft, G.K., Hindi/Odia, Environmental Studies, Conversation.

Std.I & II : English, Hindi/Odia, Mathematics, Environmental Studies, Art, Craft, Music, Dance, G.K., Moral Education, Conversation, Yoga, Dance, H. P. E. R.

Std. III to V : English, Mathematics, Odia / Hindi, Science, Social Science, Dance, Music, Art, Yoga, H.P.E.R.

N.B.: *Apart from English any one other language will be offered i.e. either Hindi or Odia*

Std. VI to VIII : English, Hindi, Odia, Mathematics, Science, Social Science, Moral Education, G.K., Computer Science (Work Experience), Health and Physical Education, Art & Craft, Music & Art.

N.B.: *Apart from English either Hindi or Odia is compulsory. Students who opt for Hindi as 2nd Language have to take Odia as 3rd Language and students who opt for Odia as 2nd Language have to take Hindi as 3rd language. The subject opted for 2nd language and Art education is not alterable.*

Students who are not natives of Odisha or pupils of Public Servants on transfer from other states only may take Sanskrit as 3rd language.

A processing fee of Rs. 4000/- will be collected for any change in option subject to permission by the Academic Committee.

Std. IX & X : English, Hindi/Odia/Sanskrit*, Mathematics, Science, Social Science, Computer Science (Work Experience), Health and Physical Education, Art Education, Environmental Education.

N.B.: *In addition to English only one language will be offered. * Sanskrit will be allotted on merit basis.*





Instilling Values and Hounoring the heroes

Std.XI & XII:

Compulsory subjects:

English Core/Hindi Core/Odia, Work Experience, Health and Physical Education, General Studies.

Elective Group of subjects:

- (i) Physics, Chemistry, Mathematics and Biology (PCMB).
- (ii) Physics, Chemistry, Mathematics and Computer Science (PCMC)
- (iii) Physics, Chemistry, Mathematics and Physical Education (PCMP).
- (i) Physics, Chemistry, Mathematics and Economics(PCME)
- (ii) Accountancy, Business Studies, Economics and Mathematics (ABEM)
- (iii) Accountancy, Business Studies, Economics & Comp. Science (ABEC).
- (iv) Accountancy, Business Studies, Economics & Physical Education (ABEP).
- (v) History, Geography, Economics & Pol. Science (HGEPSc)
- (vi) History, Geography, Economics & Psychology (HGEPsy)
- (vii) History, Geography, Economics & Odia / Hindi Elective (HGEO/H)

** Vocational courses TI & Painting can be availed as 4th optional.

N.B. :Fourth Optional will be allotted during counseling. Minimum twenty students is essential in a particular group for consideration for admission.

6. EXAMINATION AND PROMOTION RULES

1. Promotion is based on the performance of the students throughout the year in the Periodic Tests, Half Yearly & Annual Examinations.
2. HPER, work experience, Art education / Music / Dance are important subjects. So detention in these subjects will lead to total detention in the class.
3. Subject opted for Art education/music/dance and 2nd language is not alterable.
4. Attendance in all tests is compulsory. Any absence from the Periodic Tests, Half Yearly & Annual Examinations test should be substantiated with valid reasons.

5. There shall be regular Periodic tests and Internal assessments for Std. III to V. For classes VI to XII there shall be Periodic Tests, Half Yearly Examinations & Annual examinations/Board Examinations. The students have to secure 33% in each subject in all the examinations for promotion to next higher classes. A student of class X is also required to secure 33%marks both in subjective examinations and internal assessment in Half Yearly examination to be eligible to appear the Board Examination. These conditions are subject to further notifications, if any, by the CBSE from time to time. However, 75% attendance is essential for promotion to next class.
6. In order to get promotion to class XII a candidate has to secure 33% in each subject in the Annual Examination of Std. XI in theory and in case of subject involving practical, a candidate must obtain 33% marks in practical separately. Similarly the students of class XII are required to secure minimum 33% in each subject in theory & practical separately in Half Yearly Examination and 75% attendance to be eligible to fill up the form for CBSE class XII Board Examination.
7. Results once declared by the Academic

Committee shall be final and binding to all.

7. IMPORTANT INFORMATION

A. ACADEMICS:

- (a) All communications should be addressed to the Principal.
- (b) It is compulsory to speak in English in the school. The students should also make an effort to converse in English, out side the school, to maintain the habit.
- (c) Every student should reach the school at least 10 minutes before the time fixed for Assembly. After the gate is closed no child shall be allowed inside. Parents are requested not to come inside the school campus, while collecting or leaving the child.
- (d) Subject opted for Art Education/Music and 2nd language is not alterable

B. GENERAL

- (a) The school has the right to take disciplinary action against any student and suspend him/her from classes until the concerned parents explain the reasons for the student's conduct.
- (b) A duplicate Progress Card/Evaluation Card will be issued on payment of Rs.100/- only after a written request has been made by the



Workshops and Training

- (c) Any change in the address or phone number should be notified through the school diary.
- (d) On school days and for all functions, picnic, excursion and extra classes, students should be in their school uniform & carry Identity Card.
- (e) All the students of the school are insured under the Students Safety Insurance scheme.
- (f) It is compulsory for all the students of Std.VIII to X to be enrolled in either of Scouts & Guides, NCC, Red-Cross, NSS.
- (g) Responsibility of the school ceases after the school hours of each shift.
- (h) Names once entered in the Admission Register cannot be changed. A processing fee of Rs.1000/- along with an affidavit sworn in before the Executive Magistrate is required to be submitted in the school office for any change in spelling in the name of the student only.
- (i) It is compulsory for all the students to attend the Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti in spirit of upholding patriotic quotient for the motherland.

8. ATTENDANCE

- (a) Every student is expected to maintain an attendance record of 100% during the year. Besides the regular classes some extra classes are being taken by the teachers for the benefit of the students with prior intimation which is compulsory for the students to attend.
- (b) A proper leave application along with the filled up absence note given in the student's Diary, must be submitted in writing by the parent. This should be supported by a medical certificate in case of sick leave. If a child has been suffering from a communicable disease, he/she would be allowed to attend the school only after production of a fitness certificate from a qualified/registered doctor.
- (c) Students once enter the school premises are not allowed to avail ½ day leave under any circumstances. In case of acute health problem & other emergency the students should stay back at home.
- (d) Repeated absence without permission or unexplained absence for more than 6 consecutive working days renders the student liable to have his/her name struck off the rolls. Re-admission may be granted only at the direction of the Principal on payment of one month Tuition Fee.
- (e) All the students are expected to attend the school on the opening day after the Summer Vacation and Autumn Break.



Seminars and Symposiums

9. WITHDRAWAL

- (a) Transfer Certificate can be issued after all the fee and other dues of the school are cleared and verified.
- (b) Parents seeking T.C. shall have to apply in the prescribed form on payment of Rs.100/- only.
- (c) If a student is withdrawn for a length of time and the parents wish him/her to be readmitted, he/she will have to pay the admission fee admissible under rules.
- (d) Duplicate T.C. will be issued on production of an affidavit along with payment of Rs.500/- in the school office.
- (e) The following categories of students may be required to be withdrawn from the school (not necessarily notifying the cause to the parents)
 - (i) Those who fail to show satisfactory progress and are unwilling or unable to get benefited by the educational programme of the school.
 - (ii) Those whose behaviour, in the opinion of the Principal, Academic Committee is harmful to the interests of the school.
 - (iii) Those whose fee is in arrears.
 - (iv) Any activity of the parents of those students in the opinion of the Academic Committee is detrimental to the interest of the school.
 - (f) Generally withdrawals from the school are not permitted except at the end of the session unless such withdrawal is warranted by transfer of the parent or guardian.

10. CO-SCHOLASTIC ACTIVITIES

The school promotes mainstreaming of Health and Physical Education to enable the students to attain an optimum state of health imbued with Lifeskills for the holistic development of children.

1. Work education / prevocational education : Curricular area for students for participation in social, economic and welfare activities, that is assessed by the concerned teacher through internal assessment. The objective is to develop a sense of community service and imbibe self reliance.
2. Art Education : Students can select one or more form of creative arts for the wholesome development of their personality. The internal



Tinytots showcase their talents

assessment will be conducted by the concerned teacher.

3. Health and Physical Education (Sports / Martial Arts / Yoga / NCC etc.) : Health and Physical activity have designated regular periods. Students are provided with ample opportunities to get professionally trained in the area of their interest. Indigenous Sports, Yoga and NCC are encouraged in the school to create a sense of physical fitness, discipline, sportsmanship, patriotism, self sacrifice and health care.

11. GROUPS FORMED FOR VARIOUS COMPETITIONS

Literary Competitions and Sports.

- (a) Blooming Birds : L.K.G. & U.K.G.
- (b) Tiny – Tots : Std.-I & II
- (b) Mini Juniors : Std.- III, IV & V
- (c) Sub Juniors : Std.- VI & VII
- (d) Juniors : Std.- VIII & IX
- (f) Seniors : Class X, XI & XII

12.SCHOOL UNIFORM

The school uniform is a discipline in itself and must be adhered to strictly.

GIRLS		BOYS	
LKG to STD-II			
Regular Uniform (Monday to Friday) 1. Fawn Shirt with Checks on pleated sleeve border 2. Checked Gallace skirt with pocket		Regular Uniform (Monday to Friday) 1. Fawn Shirt with Checked border on shirt. 2. Checked shirt with gallace and pocket. 3. Fawn socks with stripes.	
STD-III to V			
Regular Uniform (Monday to Thursday, Saturday) 1. Fawn Shirt with Checked Cuffs. 2. Checked Tie. 3. Checked Tunic. 4. Fawn socks with stripes. PT uniform (Friday): White T-shirt and white tunic		Regular Uniform (Monday to Thursday, Saturday) 1. Checked shirt with piping on Sleeves (Half) and Pockets 2. Fawn shorts with checked accents. PT uniform(Friday) White T-shirt and white nicker	
STD-VI TO VIII			
Regular Uniform (Monday to Friday) 1. Fawn Shirt with Checked border on pleated sleeves 2. Checked Tie 3. Checked pleated divider skirt PT –cum-House Uniform: (Saturday & Observation Days): White T-Shirt matching house Colour and 1" patch patty in sleeve White divider Skirt.		Regular Uniform (Monday to Friday) 1. Checked shirt with piping on Sleeves(half) and pockets 2. Fawn colour full pant. PT-cum-House Uniform: (Saturday & Observation Days): White t-shirt with matching house colour collar and 1" patch patty in sleeve white Full pants.	
STD-IX to XII			
Regular Uniform (Monday to Friday) 1. Fawn coloured shirt with Checked Border on neck, bottom and sleeves. 2. Checked salwar 3. Checked waistcoat with fawn piping. PT-cum-House Uniform: (Saturday & Observation Days): White salwar kameez with house jacket.		Regular Uniform (Monday to Friday) 1. Checked shirt with piping on Sleeves(Half) and Pockets 2. Full sleeve (From Nov. to Feb.) 3. Half Sleeve (From Mar. to Oct.) 4. Fawn colour Full Pant. PT-cum-House Uniform: (Saturday & Observation Days): White t-shirt with matching house colour collar and 1" patch patty in sleeve white full Pants.	



Bonding with Parents

NB.* fawn colour socks and brown shoes for all. White shoes(bata canvas) and white socks for PT-cum-house uniform

- White ribbon/ruffle is compulsory for all the girl students from std-I to Std-XII on all days.
- Black tights (3/4/length, slacks) for yoga and dance classes.
- White apron for lab use and track suits for the physical education students.
- School identity card is compulsory.
- Detailed coloured designs of the uniforms for both boys and girls are displayed in the school website/notice board.
- The time frame for change in uniform is three years.
- Winter uniform for all classes is as displayed in the school Website/School Diary/Notice Board.
- Blazer is compulsory from Std-IX to XII.

13. SCHOOL TIMINGS

A.MORNING SHIFT:

LKG to Std. II : 07.50 a.m. to 12.20 p.m. (Monday to Friday)

Std.III to V : 07.50 a.m. to 1.50 p.m. (Monday to Friday)

: 07.50 a.m. to 12.20 a.m. (Saturday)

B.DAY SHIFT:

Std. VI to XII : 09.15 a.m. to 03.30 p.m. (Monday to Saturday)

Second Saturday is a holiday for the students

N.B. The gates shall remain closed during the morning and afternoon assembly. The school timing may be changed at the beginning of the session with prior intimation to the parents



Health and Happiness

C. OTHERS

- (a) Doubt Clearing Class (VI-XII) : 03.30p.m to 4.30p.m
(on all working days)
- (b) Regular Game Classes : 03.30. p.m. to 4.30 p.m.
(Monday to Friday)
- © Scouts & Guide (Boys & Girls) : 7.45. a.m. to 09.15 a.m.
(Monday)
- (d) NCC (Army/Air wing) (Boys & Girls) : 8.00. a.m. to 10.00 a.m.
(Monday)
- (e) Red Cross & NSS (Boys/Girls) : 7.45 a.m to 9.15 a.m.
(Monday)
- (f) Cub & Bulbul : 12.30p.m to 1.30p.m
(Saturday)

OFFICE TIMINGS

10.00 a.m. to 5.00 p.m. on all working days except the office holidays during the vacations.

VISITING HOURS

- I. Principal : 3.30 p.m. to 4.30 p.m.
(Monday, Wednesday & Friday)
- ii. Headmistress : 9.15 a.m. to 10.00 a.m.
(Monday, Wednesday & Friday)
- iii. Supervisors (Day Shift) : 3.30 p.m. to. 4.30 p.m.
(Monday, Wednesday & Friday)

(Prior appointment may be taken for convenience of the visitors)

14.SCHOOL FEES

- (a) The School fee covers 12 calendar months, which is to be paid online quarterly on or before 25th day of April, July, October and January. After the due date the parents can remit the fees along with late fee under miscellaneous fee head. No reduction is made for holidays or broken periods. Pupils are liable to be charged full fee as long as their names are officially on the rolls. Fee can be enhanced every year according to the inflation rate on the decision of the Managing Committee. Ordinarily there shall be a hike of about 15% to 20% every year as per the DAVCMC rules except during the year of pay revision made by the Central Govt.
- (b) Parents are requested to pay the school fee of their wards on-line, through Debit Card/Credit Card/Net Banking facility of any bank by browsing the school website www.davcsp.org and clicking on "ONLINE PAYMENT OF SCHOOL FEE" on or before the 25th day of the concerned month. Parents may remit the fees in advance, if they wish, entering the additional amounts and in the space provided for and remarks for the same.



Our Activities, Our Efforts

- (c) If the fees are not paid by the last date, late fee @ Rs.25/- per month will be charged for the subsequent period till payment of the fees.
- (d) If the dues are not cleared before commencement of Board/Annual Examination/Summative test, the child will be debarred from appearing the Board/Annual Examination/Summative test.
- (e) In case a child, after paying the whole year's fee in advance leaves the school before the completion of the session, he/she may claim for the pro rata return of the tuition fee only.
- (f) Fees will not be collected in cash by the school office except online payment.

15.VOCATIONAL STUDIES

(Two days a week subject to minimum 20 students)

Extra coaching facilities in Fine Arts/Drawing, Music, Yoga, Table Tennis, Basket Ball are available beyond school hours on payment, subject to minimum 20 nos. of students in each group.

- (i) Admission Fee Rs.100/-
- (ii) Monthly tuition fee Rs.200/- per month

16. TRANSPORT

A. Bus Service

Students can avail the bus facility provided by the school subject to availability of routes drawn up carefully. The students have to submit the prescribed registration form duly filled in along with the bus fees for the ensuing years/session in the beginning of the session for availing the bus service or from the date intending to avail the bus service.



Jubilant Performances

- Bus identity Card will be issued to each student by the school authority which is non-transferable.
- Parents should consult the Transport In-charge of the school over Telephone (No. 7787095372) for necessary details.
- The Bus fee is to be deposited online in a single installment before availing the bus service which is non-refundable. No fee will be refunded / adjusted in case of withdrawal from the bus in mid-session.
- Children are not allowed to change their buses under any circumstances on pretexts like visiting their friends or relatives. If any change has to be made, parents are requested to come personally and collect the child after obtaining permission from the competent authority.
- During strike/unrest the buses may not ply. Parents have to make their own arrangement to send their wards to the school and vice-versa.
- While boarding and alighting from the bus, queue system is to be followed. The students should get down at their proper bus stop. They should observe good manners while traveling by the school bus and should not protrude any part of their body out of the bus. The students can be disallowed the use of the bus on account of misconduct.
- Whenever a child using the bus is taken home by private transport, the class teacher and the office must be informed.

B. Two Wheelers:

Cycles must be kept in the cycle stand and locked. Riding in the school premises is strictly prohibited. Students of Class XI & XII coming to school by bike or scooter should use helmet and have driving license. School will not be responsible for any kind of theft or breakage.



House March and Civil Defence Contingents



“We make a living by what we get,
but we make a life by what we give”
Winston Churchill

Community service is the best way to instill sense of responsibility in the students. It serves as an eye opening experience while benefitting many people. Knowing that we can make an impact in the lives of others, through our simple actions, fills us with joy and makes the work worthwhile.

Our students have taken up different initiatives to make their world a better place. The students are involved in the Joy of Giving week held in October each year in which they participate by donating school stationery and books for the less privileged. With limiting their compassion to just contribution, our students also take time out to interact and spend time with the children in various orphanages and children's home.

The students also have Community Service Camps to different places where apart from visiting and interacting with children of rural schools, they hold street plays, music shows and adult literacy camps in nearby villages to spread awareness about various issues. The school also organizes regular Health check up camps for the children of the nearby orphanages.



SCHOOL ACTIVITIES



Good learning experiences are the ones that are self initiated, engaging and allowing the students to use their senses. We set the stage for learning by providing an environment that encourages student to actively explore, play, experiment and try out their own abilities. We believe that the best way for the child to learn is by doing it.

Our school hosts numerous Observation Days and Activities in an academic year that is relevant to imbibing values as well as developing certain vocational skills of the children.

The students learn through internalizing their feelings and gain own perspectives as they cultivate their skills to put their values into practice. Activities that provide appropriate information, guidelines and structure help reinforce positive commitment, align values with actions, learn Independence through interdependence with peers, and in a broader sense helps them connect and appreciate their community.

*"Tell me and I forget...
Teach me and I remember..
Involve me and I learn".
- Benjamin Franklin*



OUR PRIDE



OUR PRIDE





ER. B.C. PATNAIK INSTITUTE OF ELEMENTARY EDUCATION
DAV PUBLIC SCHOOL
CHANDRASEKHARPUR

CAMPUS-II

DAV PUBLIC SCHOOL

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CAMPUS-I

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